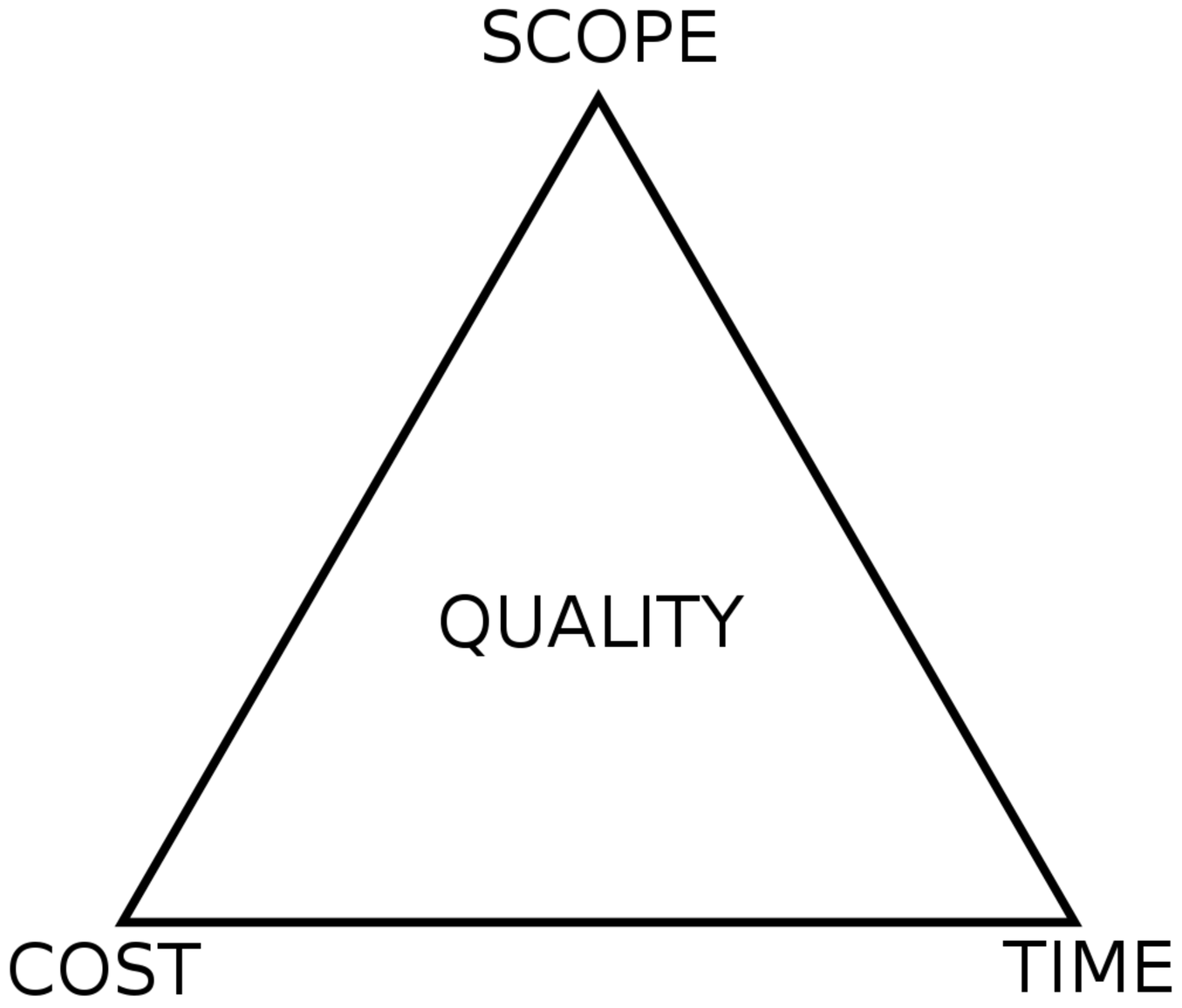
Project Management

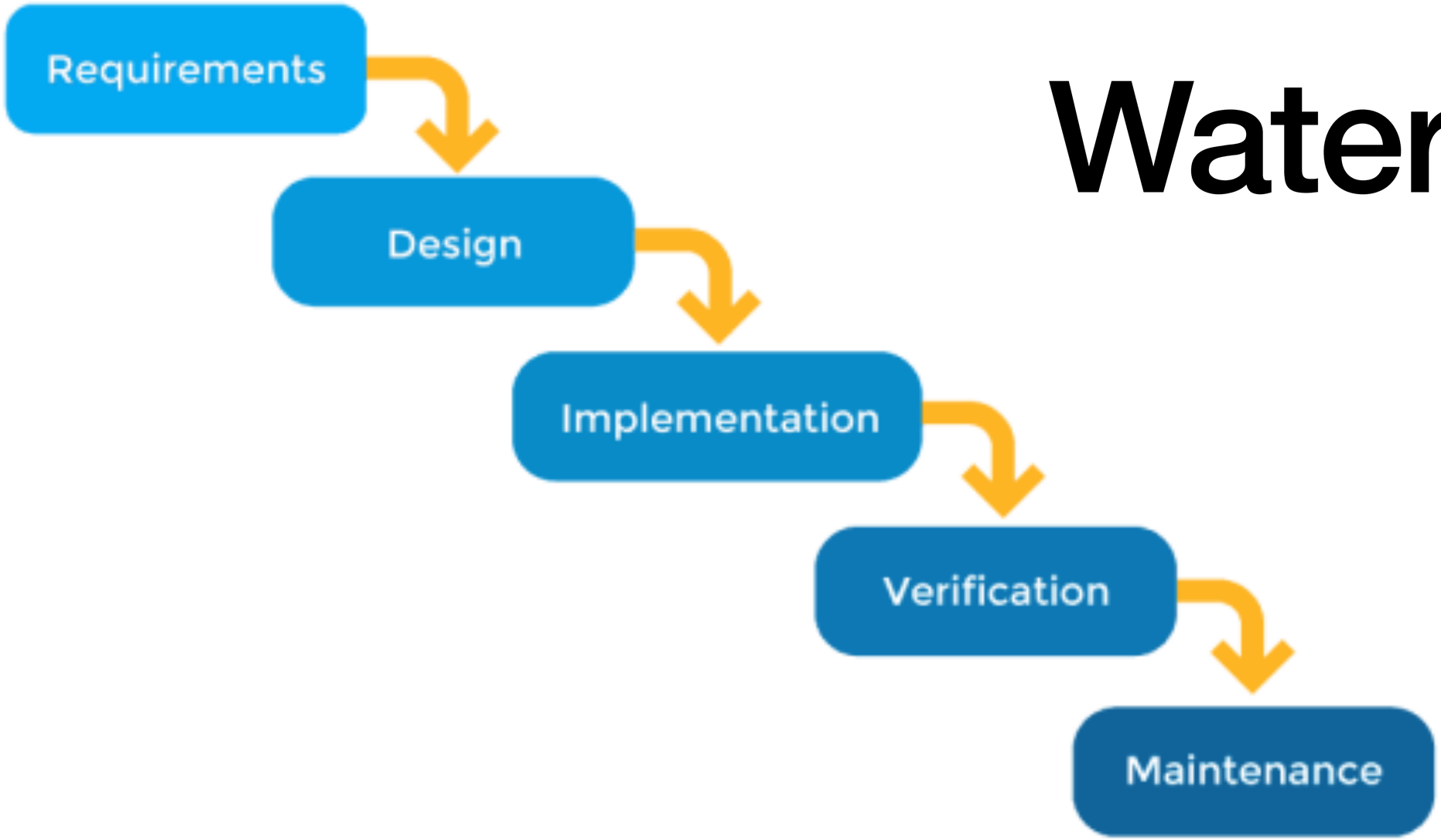
“Project management is the use of specific knowledge, skills, tools and techniques to deliver something of value to people.”

Project Management Institute (PMI)

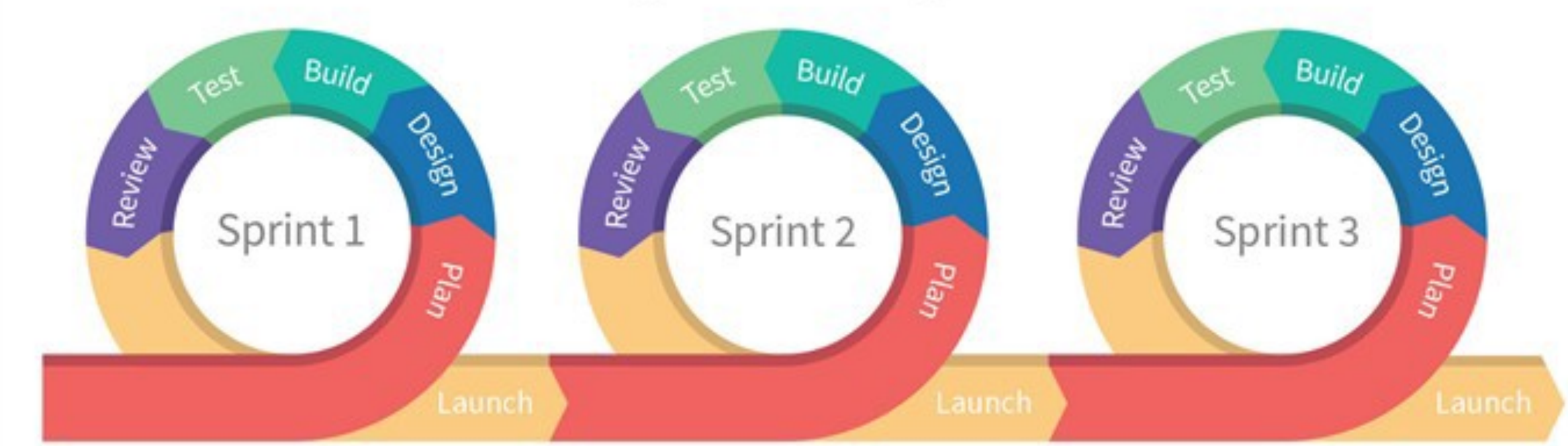

SCOPE
QUALITY
COST
TIME

GOOD
More expensive
Will take time to deliver
They're dreaming
FAST
Not the best quality
CHEAP

Waterfall


Requirements
Design
Implementation
Verification
Maintenance

Agile


Review
Test
Build
Design
Plan
Sprint 1
Launch
Review
Test
Build
Design
Plan
Sprint 2
Launch
Review
Test
Build
Design
Plan
Sprint 3
Launch

Project Management Components

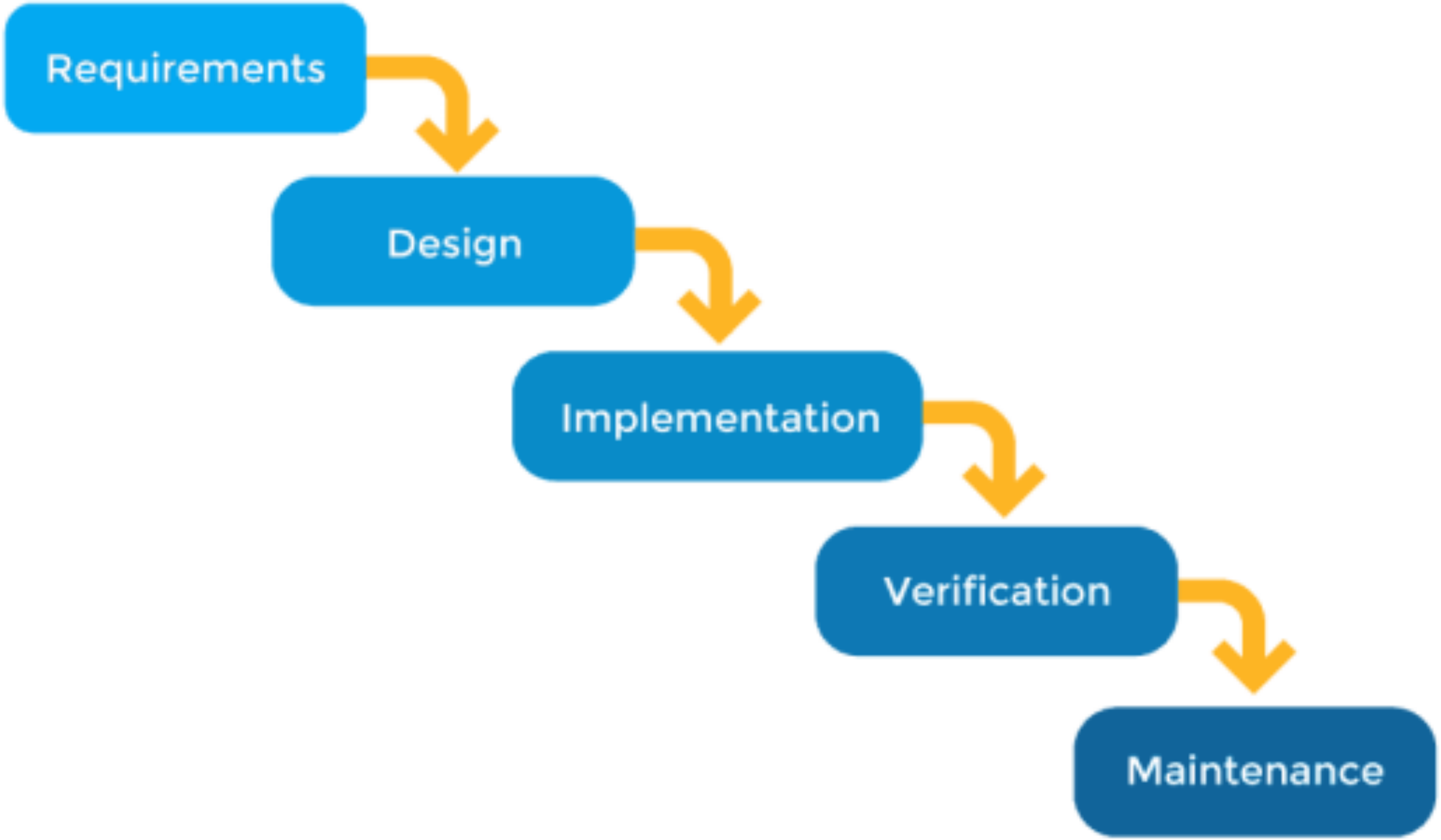
Goal

Timeline

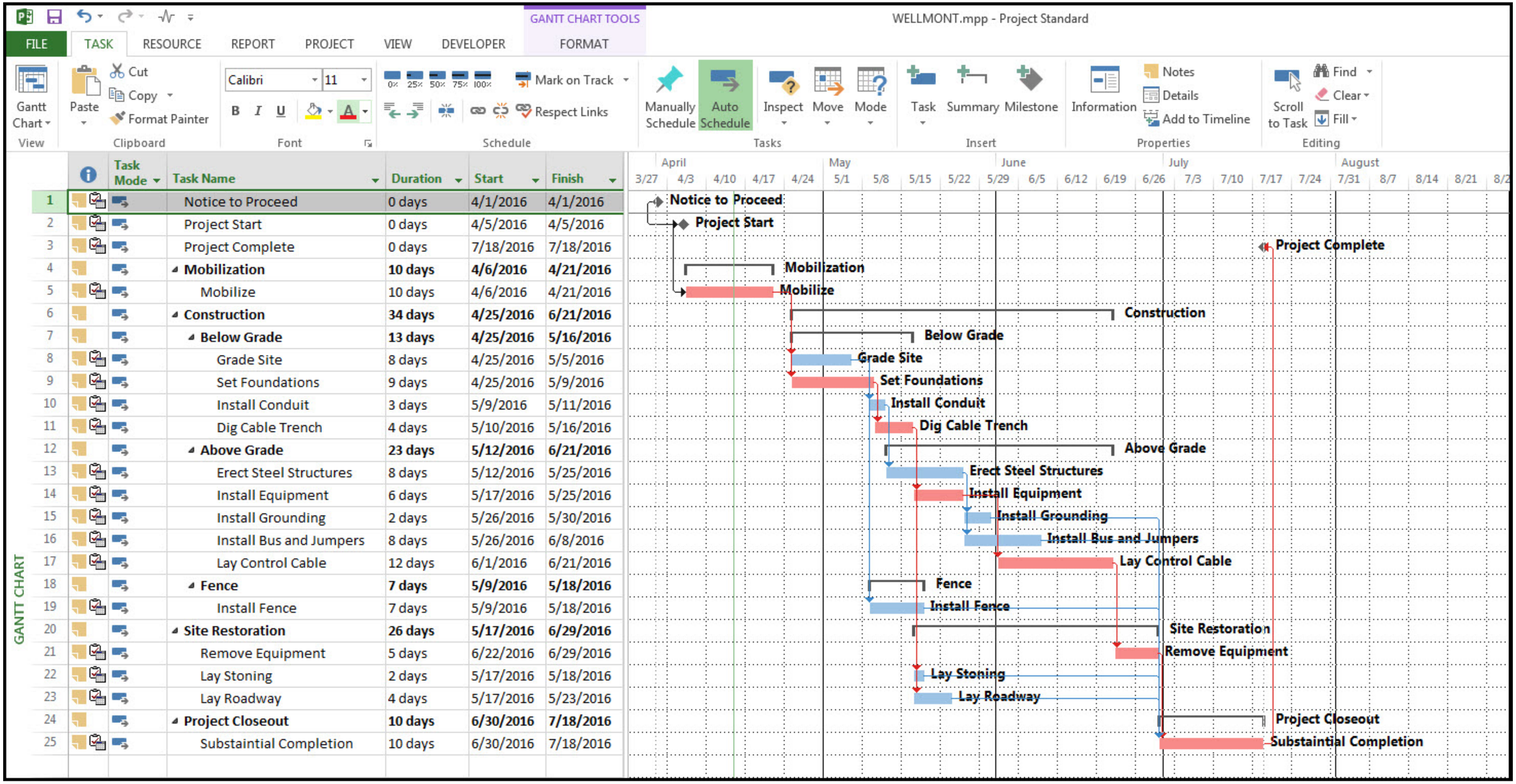
Budget

Stakeholders

Project Manager


Requirements
Design
Implementation
Verification
Maintenance

7/25/16
7/30/16
8/4/16
8/9/16
8/14/16
8/19/16
8/24/16
8/29/16
9/3/16
Task One
Task Two
Task Three
Task Four
Task Five
Task Six
Task Seven
Task Eight
Task Nine
Task Ten
Task Eleven


WELLMONT.mpp - Project Standard
GANTT CHART TOOLS
FILE
TASK
RESOURCE
REPORT
PROJECT
VIEW
DEVELOPER
FORMAT
Gantt Chart
Paste
Cut
Copy
Format Painter
Calibri
11
Mark on Track
Respect Links
Manually Schedule
Auto Schedule
Inspect
Move
Mode
Task
Summary
Milestone
Information
Notes
Details
Add to Timeline
Scroll to Task
Find
Clear
Fill
View
Clipboard
Font
Schedule
Tasks
Insert
Properties
Editing
GANTT CHART
Task Mode
Task Name
Duration
Start
Finish
1 Notice to Proceed 0 days 4/1/2016 4/1/2016
2 Project Start 0 days 4/5/2016 4/5/2016
3 Project Complete 0 days 7/18/2016 7/18/2016
4 Mobilization 10 days 4/6/2016 4/21/2016
5 Mobilize 10 days 4/6/2016 4/21/2016
6 Construction 34 days 4/25/2016 6/21/2016
7 Below Grade 13 days 4/25/2016 5/16/2016
8 Grade Site 8 days 4/25/2016 5/5/2016
9 Set Foundations 9 days 4/25/2016 5/9/2016
10 Install Conduit 3 days 5/9/2016 5/11/2016
11 Dig Cable Trench 4 days 5/10/2016 5/16/2016
12 Above Grade 23 days 5/12/2016 6/21/2016
13 Erect Steel Structures 8 days 5/12/2016 5/25/2016
14 Install Equipment 6 days 5/17/2016 5/25/2016
15 Install Grounding 2 days 5/26/2016 5/30/2016
16 Install Bus and Jumpers 8 days 5/26/2016 6/8/2016
17 Lay Control Cable 12 days 6/1/2016 6/21/2016
18 Fence 7 days 5/9/2016 5/18/2016
19 Install Fence 7 days 5/9/2016 5/18/2016
20 Site Restoration 26 days 5/17/2016 6/29/2016
21 Remove Equipment 5 days 6/22/2016 6/29/2016
22 Lay Stoning 2 days 5/17/2016 5/18/2016
23 Lay Roadway 4 days 5/17/2016 5/23/2016
24 Project Closeout 10 days 6/30/2016 7/18/2016
25 Substaintial Completion 10 days 6/30/2016 7/18/2016
April
May
June
July
August
3/27 4/3 4/10 4/17 4/24 5/1 5/8 5/15 5/22 5/29 6/5 6/12 6/19 6/26 7/3 7/10 7/17 7/24 7/31 8/7 8/14 8/21
Notice to Proceed
Project Start
Project Complete
Mobilization
Mobilize
Construction
Below Grade
Grade Site
Set Foundations
Install Conduit
Dig Cable Trench
Above Grade
Erect Steel Structures
Install Equipment
Install Grounding
Install Bus and Jumpers
Lay Control Cable
Fence
Install Fence
Site Restoration
Remove Equipment
Lay Stoning
Lay Roadway
Project Closeout
Substaintial Completion

Class demonstration

TO Invite some people

Message Board

Post announcements, pitch ideas, progress updates, etc. and keep feedback on-topic.

To-dos

Project Tasks

Docs & Files

Share docs, files, images, and spreadsheets. Organize in folders so they're easy to find.

Campfire

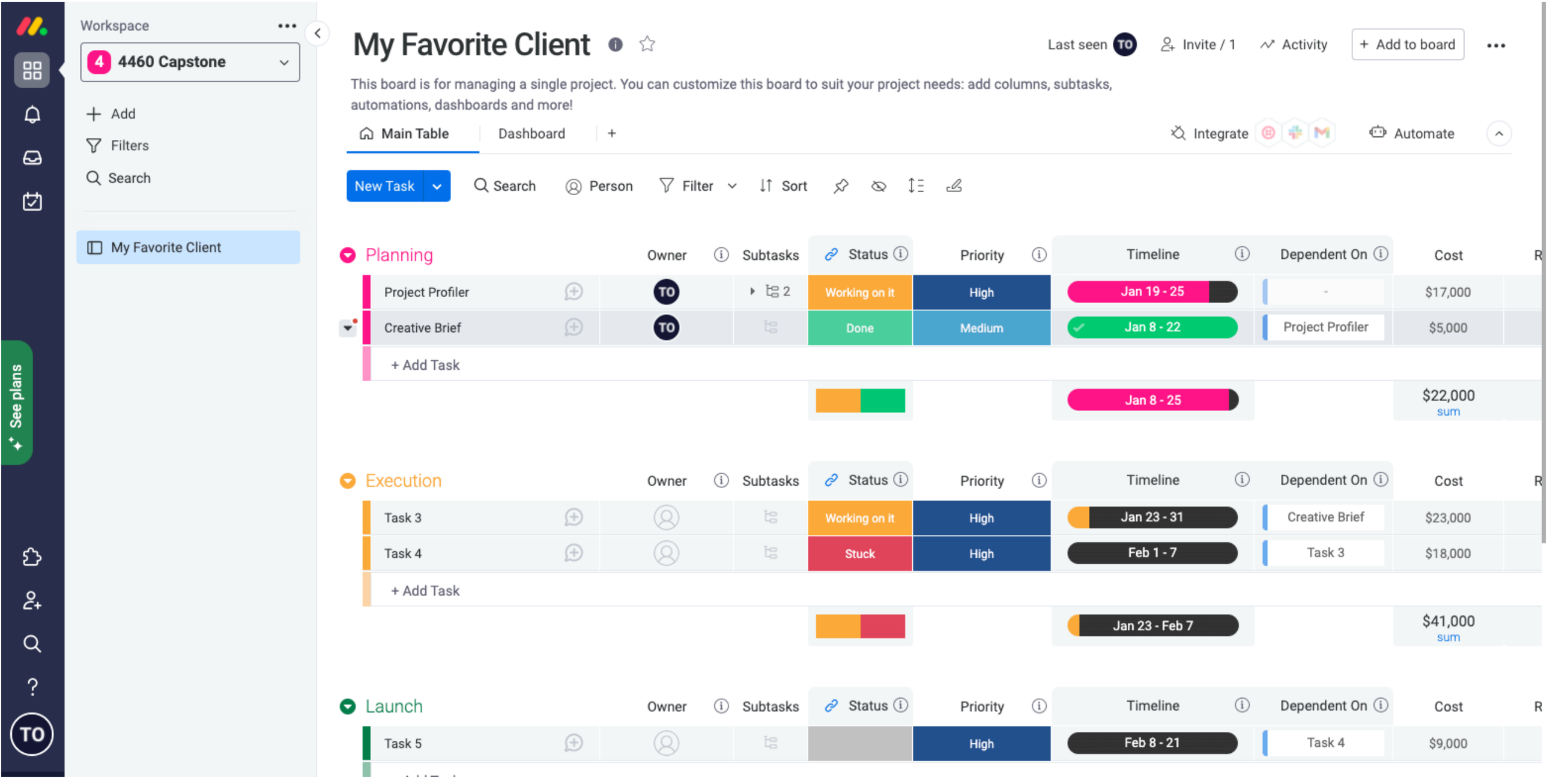
Chat casually with the group, ask random questions, and share stuff without ceremony.

Schedule

Set important dates on a shared schedule. Subscribe to events in Google Cal, iCal, or Outlook.

Automatic Check-ins

Create recurring questions so you don't have to pester your team about what's going on.


Workspace
4460 Capstone
Add
Filters
Search
My Favorite Client
See plans
TO
My Favorite Client
This board is for managing a single project. You can customize this board to suit your project needs: add columns, subtasks, automations, dashboards and more!
Last seen
Invite / 1
Activity
Add to board
Main Table
Dashboard
Integrate
Automate
New Task
Search
Person
Filter
Sort
Planning
Owner
Subtasks
Status
Priority
Timeline
Dependent On
Cost
Project Profiler
2
Working on it
High
Jan 19 - 25
$17,000
Creative Brief
Done
Medium
Jan 8 - 22
Project Profiler
$5,000
+ Add Task
Jan 8 - 25
$22,000
sum
Execution
Task 3
Working on it
High
Jan 23 - 31
Creative Brief
$23,000
Task 4
Stuck
High
Feb 1 - 7
Task 3
$18,000
+ Add Task
Jan 23 - Feb 7
$41,000
sum
Launch
Task 5
High
Feb 8 - 21
Task 4
$9,000

My Tasks

List | Board | Calendar | Files

Share | Search | Upgrade

+ Add task | Incomplete tasks | Sort | Customize

#	Task name	Due date	Projects
	Recently assigned		
1	Test Section Live Feeds	Dec 11, 2016	Content Feeds
2	Integrate Directory		MTSU System Items
3	Integrate Wayfinding		MTSU System Items
	Add task...		
	Today		
	Excel Sheet		
1	Excel Sheet:	Aug 9, 2016	Inductee Panels
2	Add Live Feed to Section pages	Dec 11, 2016	Content Feeds
3	Create Live Feed for each section	Dec 11, 2016	Content Feeds
	Add task...		
	Upcoming		
	Inductee Feed		
1	Layout Inductee content region for Livefeed		Content Feeds
2	Revise inductee spreadsheet with information from Keynote slides		Content Feeds
	Add task...		
	News and Event		
1	Create Content Feed sheet for Events		Content Feeds

asana

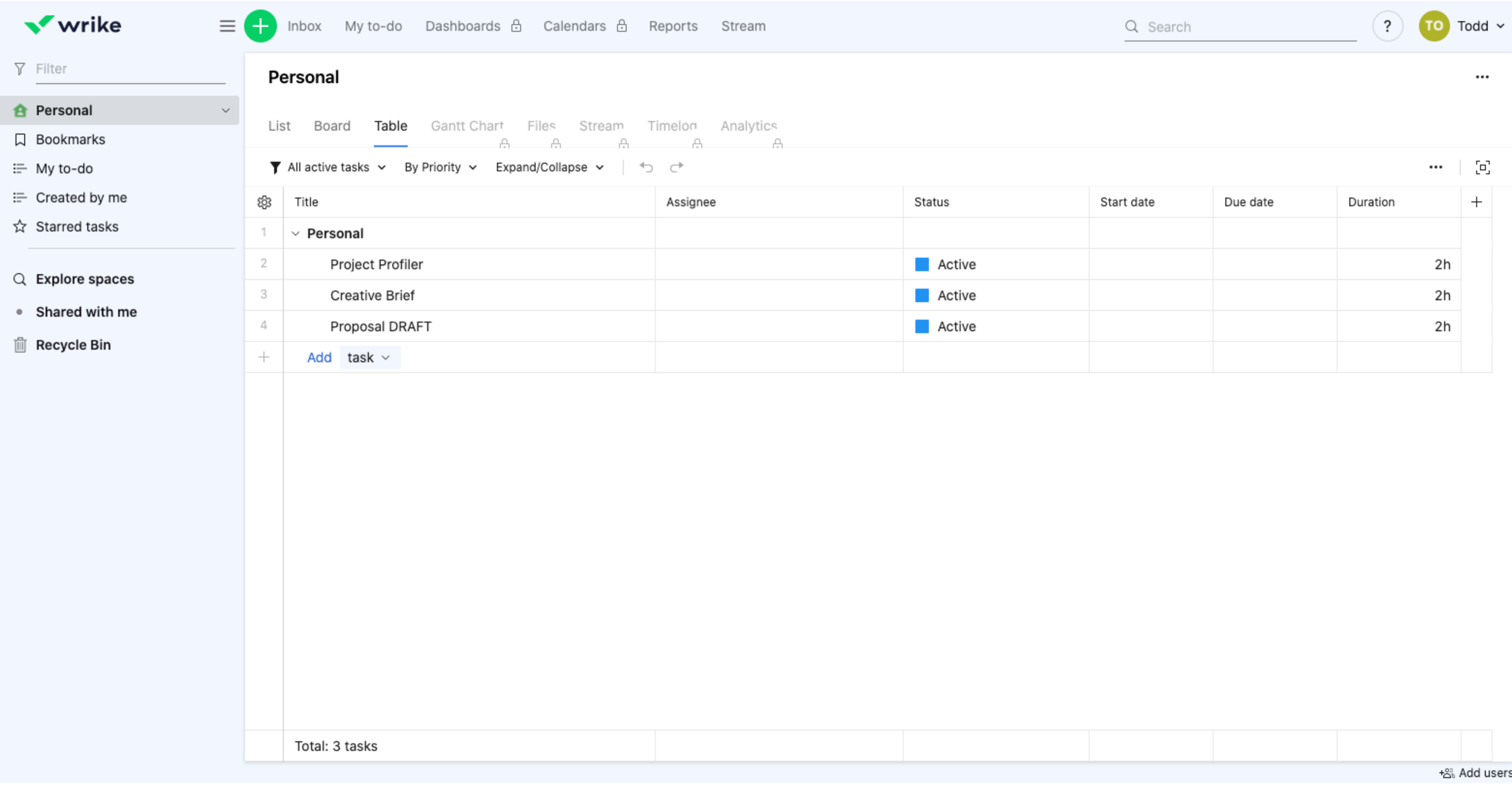
- Home
- My Tasks
- Inbox
- Reporting
- Portfolios
- Goals

Favorites

- NOTES
- QUESTIONS
- Content Feeds
- Interaction
- MTSU System Items
- Images
- Tenn Journalism Wall of ...
- Inductee Panels
- Section Panels
- Sub Nav
- Main Nav
- Links
- Contact Names

Invite teammates

Help & getting started

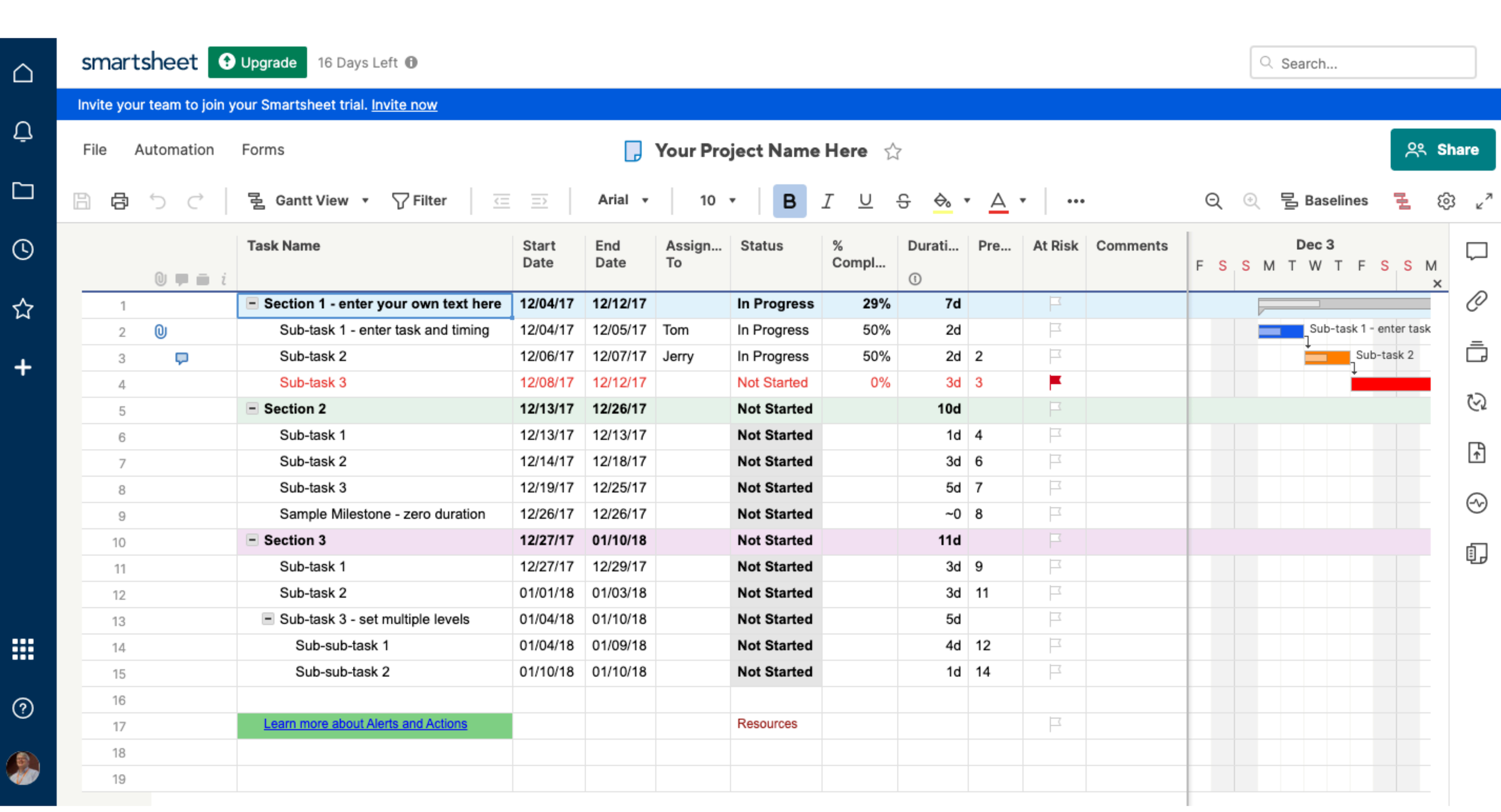

wrike
Inbox
My to-do
Dashboards
Calendars
Reports
Stream
Search
?
TO
Todd
Filter
Personal
Bookmarks
My to-do
Created by me
Starred tasks
Explore spaces
Shared with me
Recycle Bin
Personal
List
Board
Table
Gantt Chart
Files
Stream
Timelog
Analytics
All active tasks
By Priority
Expand/Collapse
Title
Assignee
Status
Start date
Due date
Duration
1 Personal
2 Project Profiler Active 2h
3 Creative Brief Active 2h
4 Proposal DRAFT Active 2h
Add task
Total: 3 tasks
Add users

Phase 1 - Strategy + NEW TASK

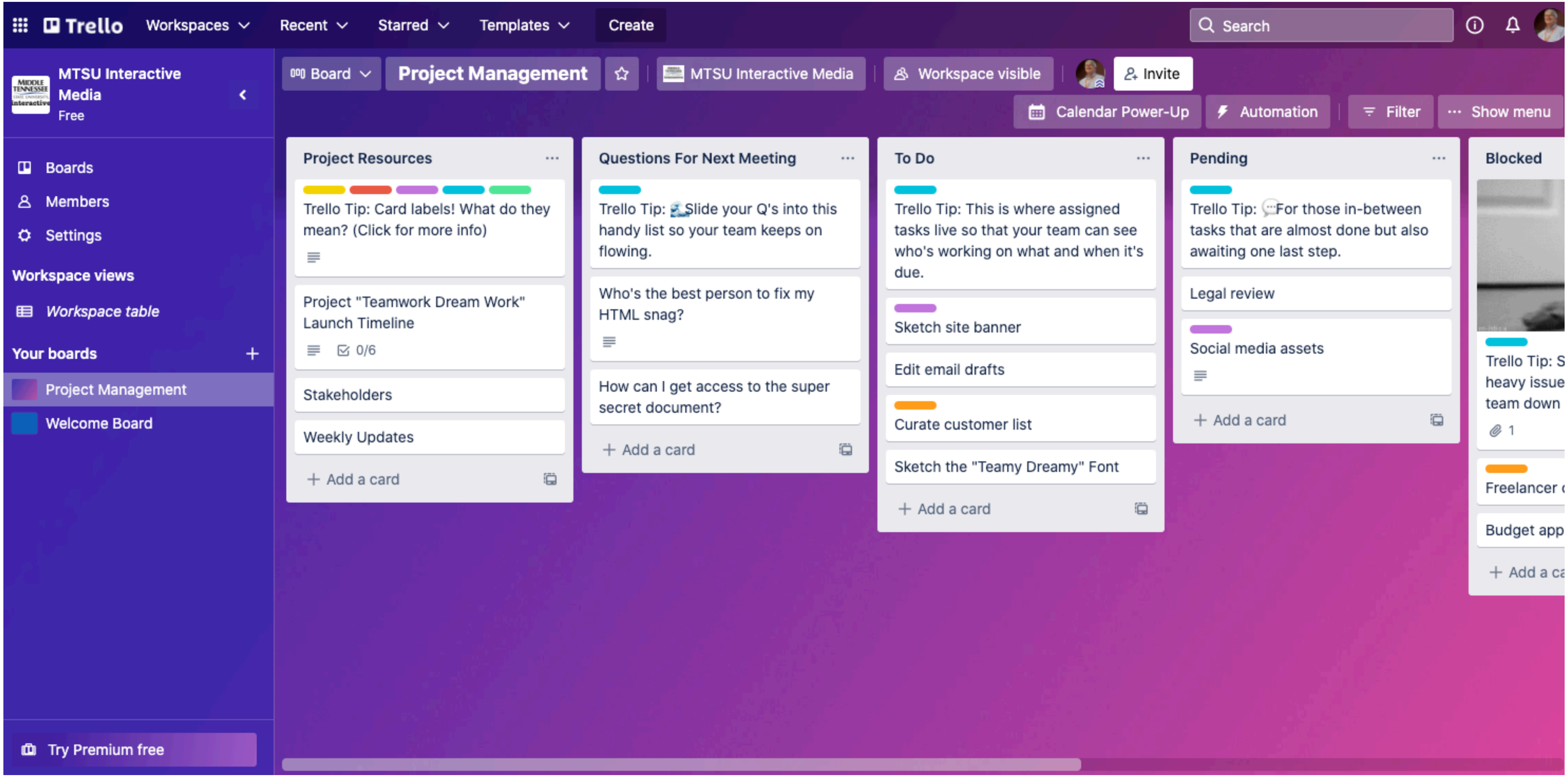
	ASSIGNEE	DUE DATE	BUDGET	SPENT	BUDGET REMAINING
COMPLETE 3 TASKS					
Win contract with an excellent proposal		12/27/20	$20,000	$15,000	Error
Research how to crush the competition		12/16/20	$1,000	$0	Error
Scale organization		Today	$375,000	$125,000	Error
+ New task					
READY 1 TASK					
Hire brilliant engineers		1/17/21	$200,000	$200,000	Error
+ New task					
IN PROGRESS 1 TASK					
Plan the build		1/4/21	$300	$0	Error
+ New task					

Phase 2 - Design + NEW TASK

	ASSIGNEE	DUE DATE	BUDGET	SPENT	BUDGET REMAINING
READY 1 TASK					



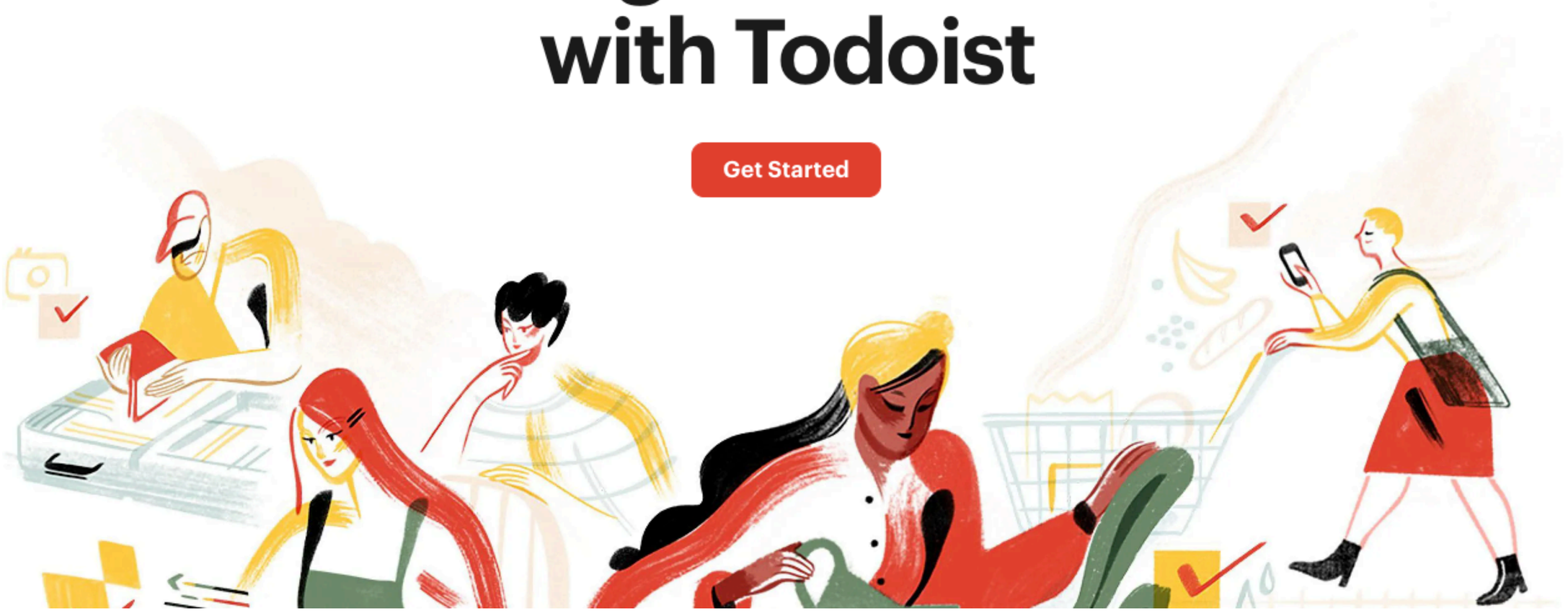
	Task Name	Start Date	End Date	Assign... To	Status	% Compl...	Durati...	Pre...	At Risk	Comments
1	**Section 1 - enter your own text here**	**12/04/17**	**12/12/17**		**In Progress**	**29%**	**7d**			
2	Sub-task 1 - enter task and timing	12/04/17	12/05/17	Tom	In Progress	50%	2d			
3	Sub-task 2	12/06/17	12/07/17	Jerry	In Progress	50%	2d	2		
4	Sub-task 3	12/08/17	12/12/17		Not Started	0%	3d	3		
5	**Section 2**	**12/13/17**	**12/26/17**		**Not Started**		**10d**			
6	Sub-task 1	12/13/17	12/13/17		**Not Started**		1d	4		
7	Sub-task 2	12/14/17	12/18/17		**Not Started**		3d	6		
8	Sub-task 3	12/19/17	12/25/17		**Not Started**		5d	7		
9	Sample Milestone - zero duration	12/26/17	12/26/17		**Not Started**		~0	8		
10	**Section 3**	**12/27/17**	**01/10/18**		**Not Started**		**11d**			
11	Sub-task 1	12/27/17	12/29/17		**Not Started**		3d	9		
12	Sub-task 2	01/01/18	01/03/18		**Not Started**		3d	11		
13	Sub-task 3 - set multiple levels	01/04/18	01/10/18		**Not Started**		5d			
14	Sub-sub-task 1	01/04/18	01/09/18		**Not Started**		4d	12		
15	Sub-sub-task 2	01/10/18	01/10/18		**Not Started**		1d	14		
16										
17	Learn more about Alerts and Actions				Resources					
18										
19										


Trello
Workspaces
Recent
Starred
Templates
Create
Search
MTSU Interactive Media
Free
Boards
Members
Settings
Workspace views
Workspace table
Your boards
Project Management
Welcome Board
Try Premium free
Board
Project Management
MTSU Interactive Media
Workspace visible
Invite
Calendar Power-Up
Automation
Filter
Show menu
Project Resources
Trello Tip: Card labels! What do they mean? (Click for more info)
Project "Teamwork Dream Work" Launch Timeline
0/6
Stakeholders
Weekly Updates
Add a card
Questions For Next Meeting
Trello Tip: Slide your Q's into this handy list so your team keeps on flowing.
Who's the best person to fix my HTML snag?
How can I get access to the super secret document?
Add a card
To Do
Trello Tip: This is where assigned tasks live so that your team can see who's working on what and when it's due.
Sketch site banner
Edit email drafts
Curate customer list
Sketch the "Teamy Dreamy" Font
Add a card
Pending
Trello Tip: For those in-between tasks that are almost done but also awaiting one last step.
Legal review
Social media assets
Add a card
Blocked
Trello Tip: S
heavy issue
team down
1
Freelancer
Budget app
Add a ca

todoist Features Templates For Teams Resources Pricing Log in Sign up

Organize it all with Todoist

Get Started



Search mtsuinteractive

mtsuinteractive

- Threads
- All DMs
- Mentions & reactions
- Saved items
- Slack Connect
- More

Channels

- # 2500-survey
- # 3060-writing
- # 3065-audience_messages
- # 3070-socialmedia
- # 3210-interactivemediaapps
- # 3950-content-strategy
- # general
- # introductions
- # new-course-ideas
- # teaching
- Add channels

Direct messages

- Slackbot
- Todd O'Neill you
- Alyssa Sanders
- Brandon Souksangouane
- Daniel Berry

 # general A place for discussion about the Interactive Media degree program. 70

+ Add a bookmark

Forward thinking information on privacy and dat i…s, real people: human rights in the metaverse - Access Now https://t.co/mgSu2ZK4lP

Twitter | Dec 10th, 2021

December 10th, 2021

December 17th, 2021

9:44 AM **twitter** APP

https://twitter.com/mtsuinteractive/status/1471868864711602176

> **MTSU Interactive** @mtsuinteractive
> So teaching interactive media means that what happens today (or at least what we find out about today) we have to teach tomorrow. The information from this article about AI, NLP, machine learning, and the <title> tag will go into o...https://t.co/VyuB7d92l8 https://t.co/ewqSzcNDO3
> Twitter | Dec 17th, 2021

Thursday, January 20th

2:22 PM **twitter** APP

https://twitter.com/mtsuinteractive/status/1484260037530955778

> **MTSU Interactive** @mtsuinteractive
> This is something all of our students, in every class, should keep in mind. 10 Important Google Search Algorithm Updates From 2021 [Infographic] @MarketingProfs https://t.co/PU9eUqTxo3
> Twitter | Jan 20th

Message #general

Other Tools

Excel

PowerPoint

Google Sheets

Word

Canva

Resources

Class Resources Page

Project Management Institute

usability.gov

kissflow.com

wrike.com

Freelancer’s Union